# PREEM'S PRIVACY POLICY - SUPPLIERS

This Privacy Policy explains how Preem AB ("Preem", "we" or "us") collects and uses your personal data when you, as a supplier or a contact person at a supplier to Preem, provide us with products or services, or otherwise interact with us. This Privacy Policy also describes the rights you have in relation to us and how you can exercise your rights. You can always contact us with questions regarding data and privacy protection by sending an email to <a href="mailto:dpo@preem.se">dpo@preem.se</a>.

Preem is the data controller for your personal data and we process your personal data in accordance with the General Data Protection Regulation (EU) 2016/679 ("GDPR"). We therefore encourage you to read this Privacy Policy in its entirety to ensure that you fully understand how we process your personal data in connection with the provision of our services.

Personal data refers to any information relating to you as a data subject that can directly or indirectly identify you, such as name, date of birth, and personal identification number. Processing refers to any action regarding personal data, such as use, processing, collection, and organization of personal data.

#### 1. DATA CONTROLLER'S CONTACT DETAILS

Company name:	Preem AB	
Company registration number:	556072-6977	
Postal address:	Warfvinges väg 45,	
	112 51 Stockholm	
Email:	dpo@preem.se	
Telephone:	020-450 450	

## 2. WHAT INFORMATION DO WE COLLECT?

#### 2.1. PERSONAL DATA THAT YOU PROVIDE TO US

We process such personal data that you provide to us, as well as such personal data that is generated when you use our products and services. In cases where you have provided us with your personal data or when your personal data is generated as a result of your use of our products and services, these are marked with the number one (1) as exemplified below. You may directly or indirectly provide us with the following categories of personal data:

Category of personal data	Type of data point
Identification data <sup>1</sup>	For example, first and last name, personal identity number, and date of birth, etc.
	Identification data may also include your image when you are captured by our surveillance cameras.
Contact details <sup>1</sup>	For example, email address, telephone number, postal address, etc.
Financial data <sup>1</sup>	For example, bank and credit data, billing data, etc.
Generated data <sup>1</sup>	For example, information about how you use our services and products, including, among other things, user ID, cookies, and other tracking technologies that indicate how you accessed the product/service as well as usage patterns on our website <a href="https://www.preem.se">www.preem.se</a> and <a href="https://www.preem.se">www.</a>
	Generated data may also include information that you provide when communicating with us, such as data you submit in your correspondence with us or other communication you

	have with us through any of our channels, as well as data you yourself enter into our systems, for example, time reporting and data generated when you use our systems.
Device data and online identifiers <sup>1</sup>	For example, information about your device such as language settings, IP address, time zone, as well as your geographic information, etc.
Sensitive data <sup>1</sup>	For example, information about your health, etc.

#### 2.2. PERSONAL DATA THAT WE COLLECT AND PROCESS FROM THIRD PARTIES

In certain cases, your personal data is collected from a third party or public registers to supplement or verify that your personal data is up to date, or to ensure that your personal data is correct, for example through a credit check. In cases where we have obtained your personal data from a third party or public registers, these are marked with the number two (2) as exemplified below. We collect the following categories of personal data from third parties:

Category of personal data	Type of data point
Identification data <sup>2</sup>	For example, first and last name, date of birth, as well as necessary identifiers required when you log in with BankID, etc.
	We may receive your identification data from public sources, such as the Swedish Tax Agency's population register and government address registers.
Contact details <sup>2</sup>	For example, email address, telephone number, postal address, etc.
	We may receive your contact details from public sources, such as the Swedish Tax Agency's population register and government address registers.
Financial data <sup>2</sup>	For example, creditworthiness, etc.
	We may receive your financial data from credit check companies when we need to assess your creditworthiness or confirm your identity.

# 3. WHAT DO WE DO WITH YOUR PERSONAL DATA?

In the tables below, you will find information about:

- 1. the purposes for which we process your personal data, i.e. why the processing is necessary,
- 2. which types of personal data we use for each purpose,
- 3. the legal basis we have under the GDPR for processing personal data about you, and
- 4. the retention period we apply for each processing activity, i.e., after how long Preem deletes the personal data for each purpose.

## 3.1. PROCESSING OF PERSONAL DATA FOR ALL SUPPLIERS

Regardless of the supplier relationship you have with Preem, the following personal data will always be processed by us for the purpose of administering and fulfilling our cooperation.

Purpose	Personal data	Legal basis for the processing	Retention period
In order for us to enter into an agreement with you that enables your delivery of services to us, it is necessary for us to process your personal data for this purpose.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Generated data<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1(b) of the GDPR, that is, the performance of the agreement that you and we intend to enter	Preem stores your personal data for these purposes throughout the entire agreement period and for three (3) years thereafter.

		into in order to enable our supplier relationship.	
In order for us to pay you for your services, and thereby fulfill the agreement with you, it is necessary for us to process your personal data for billing and accounting purposes.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Financial data<sup>1</sup></li> </ul>	We base our processing of your personal data on Article 6.1(b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the duration of the agreement and for three (3) years thereafter.  To the extent the personal data is processed to fulfill our legal obligations under the Accounting Act (1999:1078), Preem stores your personal data during the period in which the accounting is compiled and for seven (7) years after the end of the year in which the data was registered.
In order for us to manage and administer our suppliers, it is necessary for us to process your personal data in our supplier administration and procurement system.	Identification data <sup>1,2</sup> Contact details <sup>1,2</sup>	We base our processing of your personal data on Article 6.1 (f) of the GDPR. We have a legitimate interest in processing your personal data in order to administer and manage our supplier relationship with you.  We have carried out a balancing test based on which we assess that Preem has a legitimate interest that outweighs your interest in not having your personal data processed.  Furthermore, we consider that the processing of your personal data is necessary in order to achieve the purposes of the relevant processing.	Preem stores your personal data for these purposes throughout the supplier relationship and for one (1) year thereafter.
To counteract and limit incidents in Preem's operations, as well as to minimize the consequences and prevent their recurrence, Preem offers an incident reporting system to its suppliers. If you use this system, Preem may process your personal data in order	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Generated data<sup>1</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (f) GDPR. We have a legitimate interest in processing your personal data in order to administer and manage your incident report for the purposes specified herein.	Preem stores your personal data for these purposes throughout the entire incident process and for one (1) year thereafter.

to handle your incident		We have carried out a	
to handle your incident report.		balancing test in which we assess that Preem has a legitimate interest that outweighs your interest in not having your personal data processed.  Furthermore, we consider that the processing of your personal data is necessary in order to achieve the purposes of the current processing.	
When you contact us or we contact you via email, telephone, or our internal or external communication channels, we process your personal data for the purpose of being able to communicate and interact with you.	Identification data¹     Contact details¹     Generated data¹	We base our processing of your personal data on Article 6.1 (f) of the GDPR. We have a legitimate interest in processing your personal data in order to communicate and interact with you.	Preem stores your personal data for these purposes for two (2) years. Thereafter, your personal data will be deleted.
		We have carried out a balancing test based on which we assess that Preem has a legitimate interest that outweighs your interest in not having your personal data processed.	
		Furthermore, we assess that the processing of your personal data is necessary in order to achieve the purposes of the relevant processing.	
Preem may, where applicable, need to assess your creditworthiness in order to determine whether an agreement can be entered into with you, and may therefore process your personal data for this purpose.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Financial data<sup>2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (f) of the GDPR. We have a legitimate interest in being able to assess your creditworthiness in order to enter into an agreement with you.	Preem stores your personal data for these purposes until we have entered into an agreement with you, continuously during the term of the agreement, and for one (1) year thereafter.
		balancing test based on which we assess that Preem has a legitimate interest that outweighs your interest in not having your personal data processed.	

		Furthermore, we assess that the processing of your personal data is necessary in order to achieve the purposes of the current processing.	
Where applicable, Preem may process your personal data to notify you of disruptions at Preem's facilities that may affect your work, as well as to analyze the status of our facilities in order to plan and schedule work such as maintenance, shutdowns, inspections, work requiring permits, and similar activities.	<ul> <li>Identification data¹</li> <li>Contact details¹</li> </ul>	We base our processing of your personal data on Article 6.1 (f) of the GDPR. We have a legitimate interest in processing your personal data in order to inform you about disruptions at our facilities that may affect your work, as well as to analyze the status of our facilities to plan and schedule necessary work at our facilities.  We have carried out a balancing test based on which we assess that Preem has a legitimate	We store your personal data for the period during which the agreement between us is valid and for three (3) months thereafter.
		interest that outweighs your interest in not having your personal data processed.	
		Furthermore, we consider that the processing of your personal data is necessary in order to achieve the purposes of the current processing.	
In the event that you act as an authorized signatory or representative for one of our suppliers within the scope of any of the purposes described in this section, we may process your personal data in order to manage and administer our relationship with your principal and to	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Generated data<sup>1</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (f) of the GDPR. We have a legitimate interest in processing your personal data in order to manage and administer the relationship we have with the company you represent.	Preem stores your personal data for these purposes for as long as we have an ongoing relationship with your principal or until you cease to act as a representative and/or authorized signatory for your principal.
verify your authority to represent them.		We have carried out a balancing test based on which we assess that Preem has a legitimate interest that outweighs your interest in not having your personal data processed.  Furthermore, we consider	
		that the processing of your	

	personal data is necessary in order to achieve the purposes of the current	
	processing.	

## 3.2. WHEN YOU COMMENCE AND CARRY OUT A CONSULTANCY ASSIGNMENT WITH PREEM

If you are a supplier of consultancy services and you begin and carry out a consultancy assignment with us, we need to process your personal data to enable your work in our systems, provide you with access to our facilities, ensure that you have or undergo relevant and necessary training, ensure your safety, check our need for your services, and manage any benefits and other HR-related responsibilities that we may have towards you.

Purpose	Personal data	Legal basis for the processing	Retention period
When you begin a consultancy assignment with us, we may need to process your personal data in order to provide you with access to entry at our facilities and, where applicable, keys.	• Identification data <sup>1,2</sup>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the entire agreement period and for three (3) months thereafter.
When you begin a consultancy assignment with us, we may, where applicable, need to process your personal data in order to grant you access to our systems.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the entire agreement period and for three (3) months thereafter.
When you work in our systems, especially our IT systems, we need to process your personal data in order to be able to track and log changes and adjustments in the systems.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Generated data<sup>1</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the entire agreement period and for two (2) months thereafter.
When you commence a consultancy assignment with us, we may, where applicable, need to process your personal data to ensure that you have completed the necessary training required for your performance of the consultancy services, or alternatively to enable your participation in such necessary training.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1(b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the entire agreement period and for two (2) months thereafter.
For the purpose of enabling Preem to streamline its budgeting and investment,	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Financial data<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (f) of the GDPR.	Preem stores your personal data for these purposes throughout the supplier

Preem may process your personal data to carry out cost and needs analyses as well as checks to determine the extent of our need for your services.	Generated data <sup>1</sup>	We have a legitimate interest in processing your personal data in order to manage and streamline our operations.	relationship and for one (1) year thereafter.
		We have carried out a balancing test based on which we assess that Preem has a legitimate interest that outweighs your interest in not having your personal data processed.	
		Furthermore, we consider that the processing of your personal data is necessary in order to achieve the purposes of the current processing.	
In order for us to utilize your consultancy services effectively, it is necessary for us to process your personal data within the scope of our project management and planning.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the entire agreement period and for two (2) months thereafter.
Where applicable, Preem needs to process your personal data to provide you with access to certain benefits, enable your time reporting, manage your salary, and administer and handle other HR-related responsibilities that Preem may have towards you.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Financial data<sup>1</sup></li> <li>Generated data<sup>1</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the entire agreement period and for three (3) years thereafter.

# 3.3. WHEN YOU WORK IN PREEM'S IT SYSTEMS

In the event that your supplier relationship with Preem mainly consists of IT-related work, we may process your personal data for tracking, access control, and IT security purposes.

Purpose	Personal Data	Legal basis for the	Retention period
		processing	
When you work in our IT systems, we need to process your personal data in order to track and log changes and adjustments in the systems.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Generated data<sup>1</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the entire agreement period and for two (2) months thereafter.
In order for Preem to meet applicable requirements within the scope of data	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (c) of the GDPR,	Preem stores your personal data for these purposes throughout the entire

protection and IT security,	that is, the fulfillment of	agreement period and for
it is necessary for us to	Preem's legal obligations	two (2) months thereafter.
process your personal data	under, for example, the	
for access control purposes	GDPR.	
to verify your authorization		
in certain IT systems and,		
where applicable, to grant		
you access to the same.		

# 3.4. WHEN YOU WORK AS A DRIVER FOR PREEM

When you are a supplier of driver services to Preem, we may need to process your personal data, for example, to verify your authorization to transport dangerous goods and to ensure your safety.

Purpose	Personal data	Legal basis for the processing	Retention period
In order for us to be able to track our deliveries, it is, where applicable, required that Preem processes your purposes to track the various stages and activities in an ongoing delivery and to manage any delivery deviations.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the delivery period and for three (3) months thereafter.
When you begin an assignment with us, we may need to process your personal data in order to provide you with access to entry at our depots and other facilities, as well as, where applicable, keys.	• Identification data <sup>1,2</sup>	We base our processing of your personal data on Article 6.1(b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the entire agreement period and for three (3) months thereafter.
In order to verify that you are authorized to transport goods on behalf of Preem, including that you have completed relevant and necessary training, Preem may need to process your personal data.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the entire agreement period and for two (2) months thereafter.
Where applicable, Preem needs to process your personal data to provide you with access to certain benefits, enable your time reporting, manage your salary, and administer and handle other HR-related responsibilities that Preem may have towards you.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Financial data<sup>1</sup></li> <li>Generated data<sup>1</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the duration of the agreement and for three (3) years thereafter.
In order for us to utilize your services effectively, it	Identification data <sup>1,2</sup>	We base our processing of your personal data on	Preem stores your personal data for these purposes

is necessary for us to process your personal data within the scope of our project management and planning.	• Contact details <sup>1,2</sup>	Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	throughout the entire agreement period and for two (2) months thereafter.
Preem may process your personal data to inform you about current depot disruptions that may affect you.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (f) GDPR. We have a legitimate interest in processing your personal data in order to inform you about depot disruptions that may affect the performance of your services for Preem.  We have carried out a balancing test in which we assess that Preem has a legitimate interest that outweighs your interest in not having your personal data processed.  Furthermore, we consider that the processing of your personal data is necessary in order to achieve the purposes of the current processing.	Preem stores your personal data for these purposes throughout the entire agreement period and for two (2) months thereafter.

# 3.5. WHEN YOU WORK AT PREEM'S WAREHOUSE

If you are a supplier of warehouse services to Preem, we may need to process your personal data, for example, to provide you with access to our loading and warehouse systems, perform delivery checks, and carry out inspections and analyses of facility status.

Purpose	Personal data	Legal basis for the processing	Retention period
In order for us to be able to track our loadings and deliveries from our warehouses, it is, where applicable, required that Preem processes your data for the purpose of tracking the various stages and activities in an ongoing delivery and managing any delivery deviations.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1(b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the delivery period and for three (3) months thereafter.
Preem needs to be able to monitor and manage inventory status, and may therefore need to process your personal data to track	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Generated data<sup>1</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of	Preem stores your personal data for these purposes throughout the entire agreement period and for

purchases and administer inventory balances.		the agreement to which you are a party.	three (3) months thereafter.
When you begin an assignment with us, we may need to process your personal data in order to provide you with access to entry at our warehouses and other facilities, as well as, where applicable, keys.	• Identification data <sup>1,2</sup>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the duration of the agreement and for three (3) months thereafter.
Where applicable, Preem needs to process your personal data to provide you with access to certain benefits, enable your time reporting, manage your salary, and administer and handle other HR-related responsibilities that Preem may have towards you.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Financial data<sup>1</sup></li> <li>Generated data<sup>1</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the duration of the agreement and for three (3) years thereafter.
In order for us to utilize your services effectively, it is necessary for us to process your personal data within the scope of our project management and planning.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the entire agreement period and for two (2) months thereafter.

# 3.6. WHEN YOU WORK AT PREEM'S CONSTRUCTION SITES

Purpose	Personal data	Legal basis for the processing	Retention period
If you are present at a construction site for which Preem is responsible, for example when you are performing construction work at Preem's refineries, we process your personal data in order to fulfill the legal requirements to maintain an updated and current personnel ledger.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (c) of the GDPR, that is, the fulfillment of Preem's legal obligations under, for example, the Tax Procedure Act (2011:1244).	Preem stores your personal data for these purposes throughout the construction work and for two (2) months thereafter.
When you commence an assignment with us, we may need to process your personal data in order to provide you with access to entry at our facilities, construction sites, and, where applicable, keys.	• Identification data <sup>1,2</sup>	We base our processing of your personal data on Article 6.1(b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the duration of the agreement and for three (3) months thereafter.

Where applicable, Preem needs to process your personal data to provide you with access to certain benefits, enable your time reporting, manage your salary, and administer and handle other HR-related responsibilities that Preem may have towards you.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Financial data<sup>1</sup></li> <li>Generated data<sup>1</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the duration of the agreement and for three (3) years thereafter.
In order for us to utilize your services effectively, it is necessary for us to process your personal data within the scope of our project management and planning.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the entire agreement period and for two (2) months thereafter.

# 3.7. WHEN YOU WORK AT PREEM'S REFINERIES

If, through a supplier relationship with Preem, you work at or are present at one of Preem's refineries, Preem may process your personal data primarily to ensure your safety, but also to monitor and manage operations at our refineries.

Purpose	Personal data	Legal basis for the processing	Retention period
When you commence an assignment with us, we may need to process your personal data in order to provide you with access to entry at our facilities, refineries, and, where applicable, keys.	• Identification data <sup>1.2</sup>	We base our processing of your personal data on Article 6.1(b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the duration of the agreement and for three (3) months thereafter.
To ensure that you have a valid work permit to work at Preem's refineries, it is necessary for Preem to process your personal data.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (c) of the GDPR, that is, the fulfillment of Preem's legal obligations under, for example, the Aliens Act (2005:716).	Preem stores your personal data for these purposes throughout the entire agreement period and for three (3) months thereafter.
To ensure safety at Preem's refineries, for example by verifying that you have completed the necessary training and providing you with such training, Preem may process your personal data.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the entire agreement period and for two (2) months thereafter.
Where applicable, Preem needs to process your personal data to provide you with access to certain benefits, enable your time	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Financial data<sup>1</sup></li> <li>Generated data<sup>1</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of	Preem stores your personal data for these purposes throughout the duration of

reporting, manage your salary, and administer and handle other HR-related responsibilities that Preem may have towards you.		the agreement to which you are a party.	the agreement and for three (3) years thereafter.
In order for us to utilize your services effectively, it is necessary for us to process your personal data within the scope of our project management and planning.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1(b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the duration of the agreement and for two (2) months thereafter.
Where applicable, if you provide maintenance and operational services at Preem's refineries, we may process your personal data in order to record working hours, administer, and manage the work you perform at our refineries.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (b) of the GDPR, that is, the performance of the agreement to which you are a party.	Preem stores your personal data for these purposes throughout the entire agreement period and for two (2) months thereafter.
Refineries are naturally high-risk workplaces, and Preem therefore provides medical care to its suppliers working at Preem's refineries. In the event that you become ill, we may process your personal data in order to provide you with the necessary medical care.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Generated data<sup>1</sup></li> <li>Sensitive data<sup>1</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (f) GDPR. We have a legitimate interest in processing your personal data in order to provide you with necessary medical care.  We have carried out a balancing test based on which we assess that Preem has a legitimate interest that outweighs your interest in not having your personal data processed.  Furthermore, we consider that the processing of your personal data is necessary in order to achieve the purposes of the current processing.  In the event that you become acutely ill, we base our processing of personal data on Article 6.1(d) regarding the necessary protection of your fundamental interest in receiving emergency medical care.	Preem stores your personal data for ten (10) years after the last entry was made in your patient record in accordance with the Patient Data Act (2008:355).
Preem may process your personal data to inform	• Identification data <sup>1,2</sup>	We base our processing of your personal data on	Preem stores your personal data for these purposes

you about current	• Contact details <sup>1,2</sup>	Article 6.1 (f) GDPR. We	throughout the entire
disruptions at our		have a legitimate interest in	agreement period and for
refineries that may affect		processing your personal	two (2) months thereafter.
you.		data in order to inform you	
		about disruptions at our	
		refineries that may affect	
		the performance of your	
		services for Preem.	
		We have conducted a	
		balancing test in which we	
		assess that Preem has a	
		legitimate interest that	
		outweighs your interest in	
		not having your personal	
		data processed.	
		Furthermore, we assess	
		<b>'</b>	
		that the processing of your	
		personal data is necessary	
		in order to achieve the	
		purposes of the current	
		processing.	

#### 3.8. WHEN PREEM ENTERS INTO A TENANCY RELATIONSHIP WITH YOU

Preem may from time to time enter into a tenancy relationship with you as a landlord or property owner, as well as lessor of equipment. In order for us to carry out our role and fulfill our obligations as tenant, we may process personal data about you.

Purpose	Personal data	Legal basis for the processing	Retention period
		processing	
If you rent out a property	• Identification data <sup>1,2</sup>	We base our processing of	Preem stores your personal
or equipment to Preem, we	<ul> <li>Contact details<sup>1,2</sup></li> </ul>	your personal data on	data for these purposes
may need to process your	<ul> <li>Financial data<sup>1,2</sup></li> </ul>	Article 6.1(b) of the GDPR,	throughout the entire
personal data in our lease		that is, the performance of	agreement period and for
agreement system, in		the agreement to which you	three (3) months
which we administer and		are a party.	thereafter.
manage our tenancy			
relationship with you.			

# 3.9. WHEN YOU INTERACT WITH PREEM'S WEBSITE

When you visit and interact with our websites <a href="www.preem.se">www.preem.com</a>, we process your personal data in order to provide you with access to the websites and to analyze your use of them for our own business development purposes. The collection of your data through cookies is carried out in accordance with our cookie policy.

We use cookies and similar tracking technologies to enhance convenience and improve the user experience on our website and mobile application. You can find more information about how we use cookies in our cookie policy, which you can read by following this link: <a href="https://www.preem.se/cookies/">https://www.preem.se/cookies/</a>.

Purpose	Personal data	Legal basis for the processing	Retention period
When you visit our websites, we process your personal data through	Generated data <sup>1</sup>	We base the processing on Article 6.1 (f) of the GDPR. We have a legitimate	We store your personal data only during the individual online

necessary so-called functional session cookies to provide you access to features on our websites.	Device data and online identifiers <sup>1</sup>	interest in processing your personal data in order to provide you with access to and use of necessary functions on our websites.  We have carried out a balancing test based on which we assess that Preem has a legitimate interest that outweighs your interest in not having your personal data processed.  Furthermore, we consider that the processing of your personal data is	session, after which your personal data is deleted.
		necessary in order to achieve the purposes of the current processing.	
When you visit our websites, we process your personal data through persistent cookies in order to customize them according to your preferences and choices.	Generated data¹     Device data and online identifiers¹	We base the processing on Article 6.1 (f) of the GDPR. We have a legitimate interest in processing your personal data in order to accommodate your requests, choices, and customizations on our websites.  We have conducted a balancing test in which we assess that Preem has a legitimate interest that outweighs your interest in not having your personal data processed.  Furthermore, we consider that the processing of your personal data is necessary in order to achieve the purposes of the current processing.	We store your personal data for the retention period specified in our cookie list, which you can find here:  https://www.preem.se/cookies/.  However, you may delete persistent cookies at any time in accordance with our cookie policy, after which our processing of your personal data will cease.
When you visit our websites, we process your personal data through analytics cookies to analyze how you use them for the purpose of developing our business as well as improving and streamlining our marketing.	<ul> <li>Generated data<sup>1</sup></li> <li>Behavioral data<sup>1</sup></li> <li>Device data and online identifiers<sup>1</sup></li> </ul>	We base the processing on Article 6.1 (f) GDPR. We have a legitimate interest in processing your personal data in order to develop our business as well as to improve and streamline our marketing.  We have carried out a	We retain your personal data for three (3) months, after which your personal data will be deleted.
		balancing test in which we assess that Preem has a legitimate interest that	

		outweighs your interest in not having your personal data processed.  Furthermore, we consider that the processing of your personal data is necessary in order to achieve the purposes of the current processing.	
For the purpose of marketing our products and services to you, sending you other relevant information, and developing and improving our business, we may process your personal data through cookies and similar tracking technologies for such marketing purposes.  We may also combine such personal data with data that we obtain from third parties, which means that this processing may be considered profiling.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Generated data<sup>1</sup></li> <li>Behavioral data<sup>1</sup></li> <li>Device data and online identifiers<sup>1</sup></li> </ul>	We base the processing on Article 6.1 (a) of the GDPR, i.e., your consent which you provide by making and accepting the applicable choices in our cookie banner.  You may withdraw your consent at any time by adjusting your cookie settings in accordance with our cookie policy, or alternatively by contacting us via email at dpo@preem.se.	We retain your personal data for three (3) months, after which your personal data will be deleted.  You may withdraw your consent at any time, upon which we will immediately cease our processing of your personal data and delete it.

# 3.10. WHEN YOU APPLY FOR EMPLOYMENT WITH PREEM, WHEN PREEM RECRUITS, AND WHEN YOU BECOME EMPLOYED

When you apply for employment with us, we need to process your personal data in order to administer your application. The processing of your personal data is carried out so that we can manage your application and offer you a job with us.

Purpose	Personal data	Legal basis for the processing	Retention period
When you apply for employment with us, we process your personal data in order to administer and manage your job application.	<ul> <li>Identification data¹</li> <li>Contact details¹</li> <li>Generated data¹</li> </ul>	We base our processing of your personal data on Article 6.1 (f) of the GDPR. We have a legitimate interest in processing your personal data in order to administer and manage your job application and to arrange a possible employment interview with you.  We have carried out a balancing test based on which we assess that Preem has a legitimate interest that outweighs your	Preem stores your personal data for these purposes for six (6) months. Thereafter, your personal data will be deleted.

		interest in not having your personal data processed.  Furthermore, we consider that the processing of your personal data is necessary in order to achieve the purposes of the current processing.	
We always strive to have the most competent employees and may therefore process your personal data for recruitment purposes.	<ul> <li>Identification data<sup>2</sup></li> <li>Contact details<sup>2</sup></li> </ul>	We base our processing of your personal data on Article 6.1 (f) of the GDPR. We have a legitimate interest in processing your personal data in order to manage, administer, and carry out our recruitment process.	Preem stores your personal data for these purposes for six (6) months. Thereafter, your personal data is deleted.
		We have conducted a balancing test in which we assess that Preem has a legitimate interest that outweighs your interest in not having your personal data processed.	
		Furthermore, we consider that the processing of your personal data is necessary in order to achieve the purposes of the current processing.	
When you commence your employment with us, we process your personal data in order to enter into an employment contract with you and to provide you with your work tasks in accordance with the employment contract.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Generated data<sup>1</sup></li> </ul>	We base our processing on Article 6.1 (b) of the GDPR. The processing is necessary in order to administer and fulfill the employment contract to which you are a party.	We store your personal data for the period during which your employment contract is valid and for six (6) months thereafter.

# 3.11. WHEN PREEM NEEDS TO ESTABLISH, EXERCISE OR DEFEND LEGAL CLAIMS AND PREVENT CRIME

In order for Preem to establish, exercise, or defend its legal claims, we may process your personal data for these purposes. This also includes preventive processing for evidentiary purposes, for example through ongoing video surveillance at Preem's facilities.

Purpose	Personal data	Legal basis for the processing	Retention period
In the event that Preem, for any reason, needs to establish, exercise, or defend its legal		We base our processing of your personal data on Article 6.1 (f) of the GDPR.	We process your personal data for the period necessary in each
claims, Preem may process		We have a legitimate	individual case to

your porcent date for the		interest in annual service	actablish =========
your personal data for these purposes.	Device data and online identifiers <sup>1</sup>	interest in processing your personal data in order to establish, exercise, or defend our legal claims.	establish, exercise, or defend our legal claims, for example in the event of a dispute.
		We have carried out a balancing test based on which we assess that Preem has a legitimate interest that outweighs your interest in not having your personal data processed.	After our legal claims have been satisfied, we will erase your personal data.
		Furthermore, we consider that the processing of your personal data is necessary in order to achieve the purposes of the current processing.	
Preem has video surveillance at all facilities owned or leased and operated by Preem. We may therefore process your personal data for security and evidence collection purposes when you, for example, visit one of our offices, refineries, depots, or other facilities.	• Identification data <sup>1</sup>	We base our processing of your personal data on Article 6.1 (f) of the GDPR. We have a legitimate interest in processing your personal data in order to ensure security at our facilities and, where applicable, to collect evidence in the event of a crime.  We have carried out a balancing test based on which we assess that Preem has a legitimate interest that outweighs your interest in not having your personal data processed.  Furthermore, we consider that the processing of your personal data is necessary in order to achieve the purposes of the current processing.	We process your personal data for thirty (30) days, after which your personal data is deleted.  In the event that a crime has occurred, we will process your personal data until Preem has been able to establish and assert its legal claims as stated above.
Preem has GPS tracking devices on its property that are used to track and protect such property. We may therefore process your personal data if you use or otherwise handle Preem's property, for example by transporting deliveries for Preem.	Device data and online identifiers <sup>1</sup>	We base our processing of your personal data on Article 6.1 (f) GDPR. We have a legitimate interest in processing your personal data in order to exercise control over our property and, where applicable, to collect	We process your personal data while you use or otherwise handle Preem's property, after which your personal data is deleted.

	evidence in the event of a	
	crime.	
	We have conducted a	
	balancing test in which we	
	assess that Preem has a	
	legitimate interest that	
	outweighs your interest in	
	not having your personal	
	data processed.	
	Furthermore, we assess that the processing of your personal data is necessary in order to achieve the purposes of the current processing.	

#### 4. YOUR RIGHTS REGARDING PREEM'S PROCESSING OF YOUR PERSONAL DATA

As a data subject, you have several rights in relation to your personal data under the GDPR. These rights are set out below. If you wish to exercise your rights, you can contact us using the contact details provided above in section 1 of this Privacy Policy.

#### 4.1. RIGHT TO INFORMATION

You have the right to receive information about how Preem processes your personal data. Such information is provided through this Privacy Policy when your personal data is collected and is always available at <a href="https://www.preem.se">www.preem.se</a>. You also have the right to receive specific information in the event of a personal data breach affecting your personal data and if there is a risk of, for example, fraud or identity theft. We communicate such information directly to you via email.

#### 4.2. RIGHT OF ACCESS

You have the right to access a summary of your personal data that Preem processes (data extract). However, under certain conditions, Preem may deny your request for access, for example, if you request access multiple times within a short period.

## 4.3. RIGHT TO RECTIFICATION

You have the right to have incorrect personal data rectified or supplemented with personal data that is missing. The right to rectification applies to both personal data collected from you or a third party and to any profile that Preem has created through profiling. You can notify us by email at <a href="mailto:dpo@preem.se">dpo@preem.se</a> if you wish for us to rectify or supplement your personal data.

## 4.4. RIGHT TO ERASURE

You have the right to request the erasure of your personal data when it is no longer necessary to process it for the purpose for which it was collected. You can notify us by email at <a href="mailto:dpo@preem.se">dpo@preem.se</a> if you wish us to erase your personal data. However, there are legal requirements that prevent us from deleting certain information, such as the Accounting Act (1999:1078). In such cases, we ensure that such personal data is not processed except to the extent required for us to fulfill these obligations and restrict access to such personal data for Preem's employees.

You may also have the right to have certain personal data erased when you object to processing in accordance with section 4.6 below and Preem does not have an overriding legitimate basis for the processing.

#### 4.5. RIGHT TO RESTRICTION OF PROCESSING

You have the right, in certain cases, to request that our processing of your personal data be restricted. If you believe that the personal data we process about you is incorrect and you have requested rectification, you may request restricted processing of your personal data. In such cases, restricted processing will take place during the period in which we are working to verify whether the personal data is correct or not, if the processing is unlawful and you object to the erasure of the personal data

and instead request restriction of its use, if we no longer need the personal data for the purposes of the processing but you need it to establish or if we need to assert or defend legal claims. You may also request that our processing of your personal data be restricted if you have objected to processing based on a balancing of interests (legitimate interest); in such cases, the processing of personal data will be restricted during the period in which we are working to determine whether our legitimate interests override your legitimate interests.

In the event that the processing has been restricted according to any of the situations above, we may only, in addition to storage itself, process the data in order to establish, exercise, or defend legal claims, to protect someone else's rights, or if you have given your consent.

#### 4.6. RIGHT TO OBJECT TO CERTAIN PROCESSING

You have the right to object at any time to our processing of your personal data that is based on a balancing of interests as the legal basis (legitimate interest). Further processing of your personal data requires that we demonstrate a legitimate reason for the relevant processing. Otherwise, we may only process the data to establish, exercise, or defend legal claims. For reasons related to your specific situation, you also have the right to object to profiling and other processing of personal data concerning you, when the processing of the information is based on the customer relationship between you and Preem. You may contact us at any time to access our balancing of interests by notifying us via email at dpo@preem.se.

You always have the right to object to direct marketing without any balancing of interests being carried out.

As a data subject, you also have the right not to be subject to decisions based solely on automated decision-making, if such decision-making has legal consequences or otherwise significantly affects you. You have the right to object to such processing, including profiling. However, this right does not apply if the decision-making is necessary for entering into or fulfilling an agreement with you, or if you have given explicit consent.

#### 4.7. RIGHT TO DATA PORTABILITY

You have the right, in certain cases, to have your personal data transferred in a structured, commonly used, and machine-readable format to another data controller, known as a data extract, provided that the transfer is technically feasible and can be carried out automatically. This applies to data that you have provided to us and that we process based on an agreement or consent as the legal basis. You can notify us by email at <a href="mailto:dpo@preem.se">dpo@preem.se</a> if you wish to obtain a data extract regarding your personal data.

#### 4.8. RIGHT TO WITHDRAW YOUR CONSENT

In cases where you have given your consent, you have the right to withdraw your consent at any time. You can withdraw your consent by sending us a message regarding this using the contact details provided above in section 1.

## 4.9. RIGHT TO LODGE A COMPLAINT

If you believe that we are processing your personal data in violation of the GDPR, you have the right to lodge a complaint with the Swedish Authority for Privacy Protection (IMY) using the contact details provided below in section 8. Read more about how to submit a complaint on IMY's website <a href="https://www.imy.se">https://www.imy.se</a>.

#### 5. WHO MAY WE SHARE YOUR INFORMATION WITH?

#### 5.1. TRANSFER OF YOUR PERSONAL DATA WITHIN THE EU/EEA

Preem does not sell information about you to third parties. However, in the course of conducting our business, it is necessary for us to share your personal data with certain third parties in order, among other things, to provide you with our services and products and to fulfill our agreement with you. In such cases, we take all necessary technical, legal, and organizational measures to ensure that your personal data is handled securely and with an adequate level of protection. The following categories of third parties may receive and process your personal data.

#### Suppliers and subcontractors

Suppliers and subcontractors are companies that provide Preem with the services and functionalities required for us to be able to offer you our services and products. In most cases, suppliers and/or subcontractors are companies that only have the right to process the personal data they receive from Preem on Preem's behalf, so-called data processors with whom we have entered into data processing agreements to guarantee the integrity of your personal data. Examples of suppliers and

subcontractors include companies that provide Preem with (i) IT services and handle necessary operations, technical support, and maintenance of our IT solutions, (ii) security services and may perform surveillance of Preem's facilities and properties, (iii) access control systems and manage and administer your authorization to access our facilities, (iv) HR systems and assist Preem with the execution of HR-related matters, and (v) transport and logistics systems that contribute to enabling Preem's logistics, warehousing, and delivery. In certain cases, however, some of these suppliers and/or subcontractors process your personal data for their own purposes and are therefore separate data controllers for that part of the processing of personal data. To read more about how these companies process your personal data, we refer you to their privacy policies.

Preem needs to access services and functionalities from other companies that Preem cannot provide itself. We may therefore share your personal data with suppliers or subcontractors in order to access these services and functionalities in the performance of our contractual obligations to you, or to fulfill our legitimate interest and for the other purposes set out in this Privacy Policy. We ensure that the processing this entails is necessary to pursue such an interest, and that our interest outweighs your right not to have your data processed for that purpose. You have the right to object to this processing if we base the transfer on legitimate interest, due to circumstances specific to your individual case. More information about your rights can be found in section 4.

#### Debt collection agency

In the event that Preem needs to collect an outstanding debt in order to establish, exercise, or defend its legal claims, your personal data may be transferred to a debt collection agency cooperating with us, based on our legitimate interest in collecting overdue debts. When the debt collection agency collects debts, it does so as an independent and separate data controller.

#### Marketing agencies

In order for Preem to create and implement marketing and advertising strategies and/or campaigns, it is necessary for us to share your personal data with marketing agencies. We base such transfers of your personal data on our legitimate interest in marketing our products and our business to you and other potential customers. You have the right to object to transfers of your personal data that we base on our legitimate interests. Such objections will be evaluated on a case-by-case basis. You can find more information about your rights in section 4 above.

#### Audit firms

In order for Preem to fulfill its statutory obligations under, among other things, the Swedish Companies Act (2005:551) and the Accounting Act (1999:1078), your personal data may be transferred to audit firms tasked with reviewing, among other things, Preem's accounting and financial reporting. The audit firm has a separate and independent data controller responsibility for its processing of your personal data.

#### Insurance companies

Where applicable, if Preem has suffered a loss, your personal data may be transferred to Preem's insurance companies if required to settle the loss and thereby establish, exercise, or defend our legal claims. The transfer of your personal data is based on our legitimate interest in having the loss ultimately settled.

## Providers of recruitment services

We always strive to have the most competent employees and will therefore initiate recruitment campaigns from time to time. Preem uses several providers of recruitment services for this purpose and will share your personal data with such providers of recruitment services as necessary to administer your job application. We base such transfers of your personal data on our legitimate interests in administering your and other candidates' job applications. You have the right to object to transfers of your personal data that we base on our legitimate interests. Such objections will be assessed on a case-by-case basis. You can find more information about your rights in section 4 above.

# Providers of whistleblowing services

In order for us to comply with whistleblowing legislation, we will share your personal data with the providers of our whistleblowing service in cases where you have submitted a whistleblowing report. We base such transfers of your personal data on our legal obligation to do so under, for example, the Act (2021:890) on the protection of persons who report irregularities.

# Authorities

We are sometimes required by law to provide certain information to various authorities, such as the Swedish Tax Agency, the Swedish Authority for Privacy Protection (IMY), and the Police. An example of when we have a legal obligation to disclose such information is to prevent money laundering and terrorist financing in accordance with the Act (2017:630) on Measures against Money Laundering and Terrorist Financing. We may also disclose your personal data to authorities if you have consented to us doing so. Furthermore, we may share your personal data with relevant authorities if we suspect that a crime has been committed, in which case the transfer is based on our legitimate interest in having the crime investigated. Authorities that receive personal data may then process your personal data as independent and separate data controllers.

#### 5.2. TRANSFER OF YOUR PERSONAL DATA OUTSIDE THE EU/EEA

Where applicable, we may share your personal data with other parties in a country outside the EU/EEA, known as a "third country." In a third country, the GDPR does not apply, which may entail an increased risk from a privacy perspective, including the possibility for authorities in a third country to access your personal data and for your ability to exercise control over the data. To protect your personal data and to maintain an adequate level of protection for your personal data, the transfer is either based on a decision by the European Commission regarding an adequate level of protection or through appropriate safeguards such as binding corporate rules approved by the competent supervisory authority, or the European Commission's standard contractual clauses in combination with organizational and technical protective measures.

You can read more about which countries are considered to have an adequate level of protection on the European Commission's website by following this link: <a href="https://ec.europa.eu/info/law/law-topic/data-protection/international-dimension-data-protection/adequacy-decisions sv">https://ec.europa.eu/info/law/law-topic/data-protection/international-dimension-data-protection/adequacy-decisions sv</a>.

You can read more about standard contractual clauses by following this link: <a href="https://ec.europa.eu/info/law/law-topic/data-protection/international-dimension-data-protection/standard-contractual-clauses-scc">https://ec.europa.eu/info/law/law-topic/data-protection/international-dimension-data-protection/standard-contractual-clauses-scc</a> sv.

We always intend to carry out a risk assessment before any transfer to a third country takes place, and implement both technical and organizational safeguards to ensure an appropriate level of protection. We always strive to transfer as little personal data as possible to countries outside the EU/EEA, and, if possible, in anonymized form. For more information about the safeguards implemented by Preem, please see section 6 of this Privacy Policy.

In the tables below, you can see which recipients outside the EU/EEA may be relevant.

## Suppliers and subcontractors

In certain cases, your personal data may be shared with suppliers and subcontractors outside the EU/EEA. This may involve suppliers of, for example, marketing services, IT services, and delivery services required to conduct our business, with a registered office or server located in a country outside the EU/EEA.

Supplier / subcontractor	Personal data that may be shared	Description	Contact details
CGI Inc.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Financial data<sup>1,2</sup></li> </ul>	CGI Inc., through its subsidiary CGI Sverige AB, provides Preem with its billing and tracking systems Nora and Raindance, respectively. The use of these systems is necessary for Preem's billing, payment tracking, as well as budget and accounting reporting. The transfer of your personal data to CGI Inc. is therefore necessary for our use of these systems.  CGI Inc. is headquartered in Canada, a third country with an adequate level of protection according to the European Commission regarding the transfer of personal data within the private sector, which is why CGI Inc. bases personal data transfers on the European Commission's adequacy decision. The CGI Group also has approved binding corporate rules that are applied when transferring personal data within the CGI Group.  You can also read more about how CGI Inc. processes personal data in their Privacy Policy here:	CGI Inc.  1350 René- Lévesque Blvd West, 15th floor, Montreal, Canada

			https://www.cgi.com/en/privacy/privacy-policy.	
Microsoft Corporation	•	Identification data <sup>1,2</sup> Contact details <sup>1,2</sup> Generated data <sup>1</sup>	Microsoft Corporation provides Preem with several systems, including Active Directory, Azure DevOps, Azure Logic Apps, BizTalk, SharePoint, and Office 365, all of which are used by Preem and are necessary for the conduct of Preem's business operations. The transfer of your personal data to Microsoft Corporation is therefore necessary for our use of these systems.	Microsoft Corporation One Microsoft Way, Redmond, WA 98052, USA
			Microsoft Corporation is headquartered in the United States, a third country with an adequate level of protection according to the European Commission, provided that the receiving American company is affiliated with and certified under the EU-U.S. Data Privacy Framework ("EU-U.S. DPF").	
			At the time of the latest update to this Privacy Policy, Microsoft Corporation is affiliated with and certified under the EU-U.S. DPF, and all transfers to third countries are therefore based on the European Commission's adequacy decision.	
			You can also read more about how Microsoft Corporation processes personal data in their privacy policy here:	
			https://privacy.microsoft.com/en- US/privacystatement.	
Check Point Software Technologies Ltd	•	Identification data <sup>1,2</sup> Device data and online identifiers <sup>1</sup>	Check Point Software Technologies Ltd provides Preem with our firewall system, which is necessary to maintain Preem's ambitions to uphold a high level of IT security. The transfer of your personal data to Check Point Software Technologies Ltd is therefore necessary for our use of this system.  Check Point Software Technologies Ltd is based in Israel, a third country with an adequate level of	Check Point Software Technologies Ltd 5 Shlomo Kaplan Street, Tel Aviv 6789159, Israel
			protection according to the EU Commission, which is why all transfers to third countries are therefore based on the EU Commission's adequacy decision.	
			You can also read more about how Check Point Software Technologies Ltd processes personal data in their privacy policy here:	
			https://www.checkpoint.com/privacy/.	
Coupa Software, Inc.	•	Identification data <sup>1,2</sup> Contact details <sup>1,2</sup> Financial data <sup>1,2</sup>	Coupa Software, Inc. provides Preem with our procurement system, which is required to create structure and control over the supplier relationships we have. The transfer of your personal data to Coupa Software, Inc. is therefore necessary for our use of this system.	Coupa Software, Inc.  Liberty Town Center 201 S. Division St., Ste. 300. Ann Arbor,
			Coupa Software, Inc. is headquartered in the United States, a third country with an adequate level of protection according to the European Commission, provided that the receiving American company is	MI 48104, USA

GetAccept Inc.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> </ul>	affiliated with and certified under the EU-U.S. Data Privacy Framework ("EU-U.S. DPF").  At the time of the latest update of this Privacy Policy, Coupa Software, Inc. is affiliated with and certified under the EU-U.S. DPF, and all transfers to third countries are therefore based on the European Commission's adequacy decision.  You can also read more about how Coupa Software, Inc. processes personal data in their privacy policy here: <a href="https://www.coupa.com/privacy-policy">https://www.coupa.com/privacy-policy</a> .  GetAccept Inc. provides Preem with our agreement signing system, which is required for entering into agreements with our suppliers. The transfer of your personal data to GetAccept Inc. is therefore necessary for our use of this system.  GetAccept Inc. is based in the United States, a third country with an adequate level of protection according to the European Commission, provided that the receiving American company is affiliated.	GetAccept Inc.  2261 Market St #4358, San Francisco, CA 94114, USA
		that the receiving American company is affiliated with and certified under the EU-U.S. Data Privacy Framework ("EU-U.S. DPF").  At the time of the latest update to this Privacy Policy, GetAccept Inc. is affiliated with and certified under the EU-U.S. DPF, and all transfers to third countries are therefore based on the European Commission's adequacy decision.  You can also read more about how GetAccept Inc. processes personal data in their privacy policy here: <a href="https://www.getaccept.com/privacy-policy">https://www.getaccept.com/privacy-policy</a> .	
Oracle Corporation	<ul> <li>Identification data¹</li> <li>Contact details¹</li> </ul>	Oracle Corporation provides Preem with our project management and planning system, Primavera, which is necessary for managing, analyzing, and planning our projects. The transfer of your personal data to Oracle Corporation is therefore necessary for our use of this system.  Oracle Corporation is headquartered in the United States, a third country with an adequate level of protection according to the European Commission, provided that the receiving American company is affiliated with and certified under the EU-U.S. Data Privacy Framework ("EU-U.S. DPF").  At the time of the latest update to this Privacy Policy, Oracle Corporation is not affiliated with or certified under the EU-U.S. DPF. Instead, the transfer to a third country is based on the European Commission's standard contractual clauses as well as its binding corporate rules, which you can read more about on Oracle Corporation's website:	Oracle Corporation  2300 Oracle Way Austin, TX 78741 USA

International Business Machines Corporation	<ul> <li>Identification data¹</li> <li>Contact details¹</li> <li>Financial data¹</li> </ul>	https://www.oracle.com/se/legal/privacy/services-privacy-policy.html#.  You can also read more about how Oracle Corporation processes personal data in their privacy policy here:  https://www.oracle.com/se/legal/privacy/services-privacy-policy.html#.  International Business Machines Corporation provides Preem with our enterprise asset management system Maximo, which is required, among other things, to monitor and analyze the status of our assets. The transfer of your personal data to International Business Machines Corporation is therefore necessary for our use of this system.  International Business Machines Corporation is headquartered in the United States, a third country with an adequate level of protection according to the European Commission, provided that the receiving American company is affiliated with and certified under the EU-U.S. Data Privacy Framework ("EU-U.S. DPF").  At the time of the latest update to this Privacy Policy, International Business Machines Corporation is affiliated with and certified under the EU-U.S. DPF, and all transfers to third countries are therefore based on the European Commission's adequacy decision.  You can also read more about how International Business Machines Corporation processes personal data in their privacy policy here:  https://www.ibm.com/us-en/privacy.	International Business Machines Corporation  1 New Orchard Road Armonk, NY 10504, USA
ServiceNow, Inc.	<ul> <li>Identification data<sup>1,2</sup></li> <li>Contact details<sup>1,2</sup></li> <li>Financial data<sup>1,2</sup></li> </ul>	ServiceNow, Inc. provides Preem with several systems, including Preem's customer service management system, HR system, and IT systems. The use of these systems is necessary for Preem to be able to manage and offer you our customer service, handle HR matters, and track cases in our IT systems. The transfer of your personal data to ServiceNow, Inc. is therefore necessary for our use of these systems.  ServiceNow, Inc. is headquartered in the United States, a third country with an adequate level of protection according to the European Commission, provided that the receiving American company is affiliated with and certified under the EU-U.S. Data Privacy Framework ("EU-U.S. DPF").  At the time of the latest update of this Privacy Policy, ServiceNow, Inc. is affiliated with and certified under the EU-U.S. DPF, and all transfers to third countries are therefore based on the European Commission's adequacy decision. Where applicable, ServiceNow,	ServiceNow, Inc.  2225 Lawson Lane Santa Clara, CA 95054, USA

Google LLC	<ul> <li>Identification data¹</li> <li>Contact details¹</li> <li>Behavioral data¹</li> <li>Generated data¹</li> <li>Device data and online identifiers¹</li> </ul>	Inc. also bases the transfer of your personal data on the European Commission's standard contractual clauses, which you can read more about on ServiceNow, Inc's website:  https://www.servicenow.com/privacy-statement.html.  You can also read more about how ServiceNow, Inc. processes personal data in their Privacy Policy here: https://www.servicenow.com/privacy-statement.html.  Google LLC provides Preem with the analytics tool Google Analytics 4, the tag management system Google Tag Manager, and the marketing tool Google Ads. The use of these tools is necessary for Preem's business development and marketing. The transfer of your personal data to Google LLC is therefore necessary for our use of these tools.  Google LLC is headquartered in the United States, a third country with an adequate level of protection according to the European Commission, provided that the receiving company in the United States is affiliated with and certified under the transatlantic agreement EU-U.S. Data Protection Framework ("EU-U.S. DPF").  At the time of the latest update to this Privacy Policy, Google LLC is affiliated with and certified under the EU-U.S. DPF, and all transfers to third countries are therefore based on the European Commission's adequacy decision.  You can also read more about how Google LLC processes personal data in their privacy policy here: https://policies.google.com/privacy?hl=en-US/.	Google LLC  1600 Amphitheatre Pkwy, Mountain View, CA 94043, USA
Meta Platforms, Inc.	<ul> <li>Identification data¹</li> <li>Contact details¹</li> <li>Behavioral data¹</li> <li>Generated data¹</li> <li>Device data and online identifiers¹</li> </ul>	Meta Platforms, Inc. provides Preem with the analytics tool Meta Pixel. The use of these tools is necessary for Preem's business development. The transfer of your personal data to Meta Platforms, Inc. is therefore necessary for our use of this tool.  Meta Platforms, Inc. is based in the United States, a third country with an adequate level of protection according to the European Commission, provided that the receiving company in the United States is affiliated with and certified under the transatlantic agreement EU-U.S. Data Protection Framework ("EU-U.S. DPF").  At the time of the most recent update to this Privacy Policy, Meta Platforms, Inc. is affiliated with and certified under the EU-U.S. DPF, and all transfers to third countries are therefore based on the European Commission's adequacy decision.	Meta Platforms, Inc.  1601 Willow Road Menlo Park, CA 94025, USA

		You can also read more about how Meta Platforms, Inc. processes personal data in their privacy policy here:  https://www.facebook.com/privacy/policy/.	
Maron Systems Ltd.	<ul> <li>Identification data<sup>2</sup></li> <li>Contact details<sup>2</sup></li> </ul>	Maron Systems Ltd. provides Preem with a system for traceability in customs declarations and internal incidents, which is necessary for Preem to be able to exercise control and supervision over the measures taken. The transfer of your personal data to Maron Systems Ltd. is therefore necessary for our use of this system.  Maron Systems Ltd. is based in the United Kingdom, a third country with an adequate level of protection according to the European Commission, which is why all transfers to third countries are therefore based on the European Commission's adequacy decision.  For information on how Maron Systems Ltd. processes your personal data, we refer you to their Privacy Policy.	Maron Systems Ltd.  Kestrel Way Penllergaer, Swansea SA4 9WN, United Kingdom

## Social media

When you interact with us on social media such as Facebook, Instagram, LinkedIn, and Twitter, these companies will also collect and process your personal data. This means that a transfer of your personal data, for example your image and your name, will take place to a third country outside the EU/EEA area, specifically the USA. The transfer is necessary for you to be able to contact and interact with us on social media and takes place via us or one of our appointed data processors responsible for our social media management and administration.

Social media	Personal data that may be shared	Description	Contact details
Facebook and Instagram	<ul> <li>Identification data¹</li> <li>Contact details¹</li> <li>Generated data¹</li> <li>Behavioral data¹</li> <li>Device data and online identifiers¹</li> </ul>	By using the services to contact or interact with us, your personal data is processed by the company Meta Platforms Ireland Ltd, a subsidiary of Meta Platforms, Inc.  Meta Platforms, Inc. is headquartered in the United States, a third country with an adequate level of protection according to the European Commission, provided that the receiving American company is affiliated with and certified under the EU-U.S. Data Privacy Framework ("EU-U.S. DPF").  At the time of the most recent update to this Privacy Policy, Meta Platforms, Inc. is affiliated with and certified under the EU-U.S. DPF, and all third country transfers are therefore based on the European Commission's adequacy decision.  You can also read more about how Meta Platforms Ireland Ltd. processes personal data in their privacy policy here: <a href="https://www.facebook.com/privacy/policy/">https://www.facebook.com/privacy/policy/</a> .	Meta Platforms Ireland Ltd.  4 Grand Canal Square, Grand Canal Harbour, Dublin 2, Ireland.

X (formerly Twitter)	<ul><li>Cor</li><li>Ger</li><li>Ber</li><li>Dev</li></ul>	entification data <sup>1</sup> Intact details <sup>1</sup> Intact details <sup>1</sup> Inerated data <sup>1</sup> Inhavioral data <sup>1</sup> Invice data and online Intifiers <sup>1</sup>	By using X to contact or interact with us, your personal data is processed by the company Twitter International Unlimited Company, a subsidiary of X Corp. (formerly Twitter, Inc.).  X Corp. is headquartered in the USA, a third country with an adequate level of protection according to the European Commission, provided that the receiving American company is affiliated with and certified under the EU-U.S. Data Privacy Framework ("EU-U.S. DPF").  At the time of the latest update to this Privacy Policy, X Corp. is not affiliated with or certified under the EU-U.S. DPF. Instead, the transfer to a third country is based on the European Commission's standard contractual clauses, which you can read more about on Twitter International Unlimited Company's website:  https://gdpr.twitter.com/en/faq.html.  You can also read more about how Twitter International Unlimited Company processes personal data in their privacy policy here:  https://twitter.com/en/privacy.	Twitter International Unlimited Company  One Cumberland Place, Fenian Street  Dublin 2, D02 AX07 Ireland
YouTube		entification data <sup>1</sup> ntact details <sup>1</sup>	By using the service to contact or interact with us, your personal data is processed by the company Google Ireland Limited, a subsidiary of Google LLC.  Google LLC is headquartered in the United States, a third country with an adequate level of protection according to the European Commission, provided that the receiving company in the United States is affiliated with and certified under the transatlantic agreement EU-U.S. Data Protection Framework ("EU-U.S. DPF").  At the time of the most recent update to this Privacy Policy, Google LLC is affiliated with and certified under the EU-U.S. DPF, and all transfers to third countries are therefore based on the European Commission's adequacy decision.  You can also read more about how Google Ireland Limited processes personal data in their privacy policy here:  https://policies.google.com/privacy?hl=en-US.	Google Ireland Limited  Gordon House, Barrow Street, Dublin 4, Ireland
LinkedIn	<ul><li>Cor</li><li>Ger</li><li>Beł</li><li>Der</li></ul>	entification data <sup>1</sup> entact details <sup>1</sup> enerated data <sup>1</sup> enavioral data <sup>1</sup> evice data and online entifiers <sup>1</sup>	By using the service to contact or interact with us, your personal data is processed by the company LinkedIn Ireland Unlimited Company, a subsidiary of LinkedIn Corporation.  LinkedIn Corporation is headquartered in the United States, a third country with an adequate level of protection according to the European Commission, provided that the receiving company in the United States is affiliated with and certified under the transatlantic agreement EU-U.S. Data Protection Framework ("EU-U.S. DPF").	LinkedIn Ireland Unlimited Company  Wilton Plaza, Wilton Place, Dublin 2, Ireland

		At the time of the latest update to this Privacy Policy, LinkedIn Corporation is not certified under the EU-U.S. DPF, and therefore transfers to third countries cannot be supported by the European Commission's adequacy decision. Instead, the transfer is carried out on the basis of the European Commission's standard contractual clauses, which you can read more about on LinkedIn's website:  https://www.linkedin.com/help/linkedin/answer/62533.  You can also read more about how LinkedIn Ireland Unlimited Company processes personal data in their privacy policy here:  https://www.linkedin.com/legal/privacy-policy/.	
Snapchat	<ul> <li>Identification data¹</li> <li>Contact details¹</li> <li>Generated data¹</li> <li>Behavioral data¹</li> <li>Device data and online identifiers¹</li> </ul>	By using the service to contact or interact with us, your personal data is processed by the company Snap Inc., which within the EU is represented by the company Snap B.V.  Snap Inc. is headquartered in the United States, a third country with an adequate level of protection according to the European Commission, provided that the receiving American company is affiliated with and certified under the EU-U.S. Data Privacy Framework ("EU-U.S. DPF").  At the time of the latest update to this Privacy Policy, Snap Inc. is affiliated with and certified under the EU-U.S. DPF, and all transfers to third countries are therefore based on the European Commission's adequacy decision.  You can also read more about how Snap Inc. processes personal data in their Privacy Policy here: <a href="https://values.snap.com/en-GB/privacy/privacy-policy/eea-uk-privacy-notice">https://values.snap.com/en-GB/privacy/privacy-policy/eea-uk-privacy-notice</a> .	Snap B.V  Keizersgracht 165, 1016 DP, Amsterdam, Netherlands

## 6. HOW DO WE PROTECT YOUR PERSONAL DATA?

Preem implements a range of technical and organizational measures to protect your personal data against loss, misuse, unauthorized access, unauthorized disclosure, alteration, or destruction. By combining organizational security measures such as access restrictions and procedures for personal data breaches with technical security measures such as firewalls and encryption, we have created a robust security solution for the protection of your personal data. Preem is committed to continuously developing our information security in order to protect your personal data.

For more information about the security measures we take and what these mean for you and your personal data, please send an email to <a href="mailto:dpo@preem.se">dpo@preem.se</a>.

# 7. UPDATING THIS DATA PROTECTION INFORMATION

We are constantly improving and developing our services, products, as well as our websites <a href="www.preem.se">www.preem.se</a> and <a href="www.preem.se">www.preem.se</a> and the content of this Privacy Policy changes over time. We encourage you to read this Privacy Policy each time you use our services and products, or when you enter into or intend to enter into a supplier relationship with us. If significant changes have been made to our services, products, or this Privacy Policy, we may notify you by email or in another way.

# 8. CONTACT DETAILS FOR PREEM AND THE SWEDISH AUTHORITY FOR PRIVACY PROTECTION (IMY)

Preem continuously works to ensure that we comply with data protection legislation in all markets where we offer our products and services. If you have any questions regarding the processing of your personal data or if you wish to exercise your rights as set out in section 4 above, you are welcome to contact us at <a href="mailto:dpo@preem.se">dpo@preem.se</a>.

If you are not satisfied with our handling of your case, you have the right to lodge a complaint with the Swedish Authority for Privacy Protection (IMY) using the following contact details:

## **Swedish Authority for Privacy Protection**

Email: imy@imy.se

Website: www.imy.se Postal address: Swedish Authority for Privacy Protection, Box 8114, 104 20 Stockholm

## 9. LINKS TO OTHER TERMS

PREEM'S COOKIE POLICY:

https://www.preem.se/cookies/

This Privacy Policy was last updated on 2024-12-01.